



The Greater Fort Walton Beach Chamber of Commerce invites you to join us at

The 64th Annual Billy Bowlegs Pirate Festival at the Landing in Fort Walton Beach, FL on Friday, May 31st & Saturday, June 1st, 2019

FESTIVAL HOURS –Fri., May 31st, 3 p.m. – 9 p.m., & Sat., June 1st, 11 a.m. – 6 p.m.

Individuals interested in participating in the festival should contact
Rachelle Graves, Director of Special Events, 850.244.8191, rachelle@fwbchamber.org.

Applications must be received no later than Friday, May 17th and must be paid in full to
be guaranteed space at the festival.

Greater Fort Walton Beach Chamber of Commerce, P.O. Box 640, Fort Walton Beach, FL
32549-0640. You may also fax your applications to 850-244-1935.

***The Greater Fort Walton Beach Chamber maintains exclusivity of sales for:
Pirate t-shirts and pirate tank tops
Beer, wine, any and all alcoholic beverages***

***Buffalo Rock Pepsi-Cola maintains exclusive rights to all soft drink sales, including
energy drinks, Gatorade, and bottled water. All Pepsi products will be available for
purchase on-site in 20 oz. bottles from Buffalo Rock Pepsi.***

Note: We do not give refunds for no-shows, Act(s) of God (weather) or Force Majeure.



64th Annual Billy Bowlegs Pirate Festival
 Friday, May 31st & Saturday, June 1st, 2019
 Please complete ALL forms and return w/ payment
NO LATER THAN May 17th

Company Name:		
Contact Person:		
Address:	City & State	Zip
E-Mail Address		
Phone: Day	Cell:	

PLEASE CIRCLE BOOTH(S) BEING REGISTERED FOR

<i>Booth Size</i>	<i>Yellow Section</i>	<i>Green Section</i>
12' x 12'	\$325	\$250
24' x 12'	\$575	\$500
Food Booth 12' x 12'	\$700	\$600
Food Booth 24' x 24'	\$1,300	\$1,100

ALL TENTS MUST BE SECURED WITH WEIGHTS/SAND BAGS FOR SAFETY PURPOSES.

ADDITIONAL CLEANING DEPOSIT REQUIRED
\$500 for food vendor booths; \$100 deposit for other vendor booths

Electric Requirements:

_____ 110 Volts/20 Amps - \$50 fee _____ 220 Volts/30 Amps - \$100 fee

Total Volts & Amperage needed: _____

Total outlets needed, (3) prong or (4) prong: _____

If electricity is needed at your Booth, you must supply an appropriate (120 v or 220 v) 100-foot heavy duty, all weather extension cord. We do not provide electrical cords.



Do you need access to water? YES NO _____

We do not provide water hoses. You must supply your own 50' food safe water hose.

Please list all appliances you will be using: _____

FESTIVAL RULES and REGULATIONS CHECK LIST

Please read and initial each number indicating that you have read and agree to these terms.

- _____ **1. GENERAL LIABILITY INSURANCE:** A Certificate of General Liability with minimum coverage of \$300,000 must be provided by all vendors. Food vendors must provide a General Certificate of Liability with a minimum of \$1,000,000 in coverage. The Greater Fort Walton Beach Chamber of Commerce Inc., P.O. Box 640, Ft Walton Beach, FL. 32549 must be listed as additional insured.
- _____ **2. BOOTH FEES: (SEE APPLICATION)** Please make sure your requested booth size accommodates all of your equipment, storage, etc. This includes tie-downs, tarps, flaps, tables, trailer tongues, side openings, etc. tents, lights, tables, and chairs. NOTE: Everything must fit within your paid booth space. If your equipment, including a generator, trailer, and/or storage exceeds the paid space, including space behind your booth, you will be required to pay for additional booth space.
- _____ **3. CLEANING DEPOSIT REQUIRED – \$500 FOR FOOD BOOTHS; \$100 DEPOSIT FOR OTHER VENDOR BOOTHS.** Cleaning deposits will be returned 30 days after the festival, if the area is left clean, i.e. no grease, food, boxes, cartons, paper, plates, napkins, etc. left upon leaving. **The FWB Chamber reserves the right to withhold the cleaning deposit if a vendor departs from the festival without cleaning their area.**
- _____ **4. OVERNIGHT SECURITY** - The Chamber will provide overnight security on Friday night. NOTE: The Chamber is not responsible for merchandise lost or damaged at any time or for any reason during festival hours, overnight hours, or set-up and/or teardown time.
- _____ **5. VEHICLES: LOADING & UNLOADING** –Vehicles are permitted into the festival area for loading and unloading equipment ONLY; before/ after the festival. All vehicles must be out of the park 2 hours prior to opening of Festival. **THIS WILL BE STRICTLY ENFORCED.**
- _____ **6. SET-UP HOURS** – We recommend trailers, food trucks, rigs, trolleys and the like set-up on Thurs., May 30th during the hours of 4 p.m. until 7 p.m. All other participating vendors may set-up on Fri., May 31st from 8 a.m. until 1p.m. ALL vehicles must be out of the park/ festival area two hours prior to the festival opening. **THIS WILL BE STRICTLY ENFORCED**
- _____ **7. SATURDAY EVENING SHUT DOWN** - All vendor booths must be taken down, removed and your area cleaned on Sat. evening, June 1st when the Festival closes at 6 p.m. All vendor booths must be completely out of the festival area no later than 12 midnight.



- _____ **8. A MENU** or and/or description of **ALL food product(s) and drinks** to be served or sold at your booth is required with the application and must be approved by the Chamber.
- _____ **9. FOOD HANDLERS PERMIT** - All food vendors are responsible to have onsite at all times and are liable/responsible for the cost (**\$91 in form of a money order to the State of Florida**) of a Food Handlers' Permit through the State of Florida.
- _____ **10. FOOD BOOTH COOKING REQUIREMENTS – The FWB Fire Dept. will be on site for inspection.** Booths that use any type of oven, grill, deep-fat fryer, flame operated appliance or heating element **MUST HAVE A FIRE RESISTANT TENT** and a charged 40BC fire extinguisher. Booth wastewater and cooking grease **MUST** be contained.
- _____ **11. GARBAGE CANS** - Food booth vendors must provide a minimum of two 30-gallon garbage containers with liners. Each vendor will be responsible for emptying the container on a regular basis into the dumpsters provided by the Festival, **ESPECIALLY** during teardown. **Cleanliness in and around your booth will be your sole responsibility.**

Email questions to Rachelle Graves, Events Coordinator at rachelle@fwbchamber.org.

Signature _____

Date: _____

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